



CIRCULAR

Dated: 02.05.2025

Sub: Some Clarifications with Regard to PhD Rule Position of the Institute

It has been observed that there are some confusions related to understanding of some rules or terminologies being used with regard to PhD Programme of the Institute. The same is clarified as under:

Regarding Doctoral Committees (DCs)

1. DC for each student will be proposed by the concerned Head of the Department (HOD). It is preferable that HOD consults supervisor as well for inclusion of member from Department (department subject expert).
2. Each DC proposed by HOD will comprise of a chairperson, a member from the concerned department and supervisor/co-supervisor(s), constituted in compliance with PhD rule 10.
3. DC should be proposed within a period of 6 months from the date of joining of the research scholar.
4. All the proposed DCs for all the research scholars who have joined in a particular session in a department should be consolidated as a single list recommended by the Convenor and Chairman of DPGC of the concerned department.
5. The list of DCs of all the research scholars, forwarded to DAA will be submitted to Director for inclusion of Director's Nominees and subsequent approval and subsequently the list of approved DCs will be sent to concerned department for implementation.

Regarding Research Proposal Submission and Assessment

1. PhD rule 14 is to be followed for the same.
2. As per PhD rule 14.3, it is advisable to submit the research proposal under the broad area of the research; however research scholars can also submit the work under the final research title of the work.
3. If the research proposal has been submitted under the final research title of the work and if there is a variation needed to be incorporated in the title of the work at a later stage after the submission of research proposal (as decided by DC) but the research area remains the same, there is no need of any further approval.
4. If the research proposal has been submitted under the final research title of the work and if there is an appreciable change needed to be incorporated in the title of the work at a later stage after the submission of research proposal (as decided by DC) and the research area changes, then the concerned DC needs to forward the same to SPGC through DPGC for the endorsement. The research scholar and Supervisor should properly justify such a change.
5. If the research proposal has been submitted under the broad area of the research and if there is a change needed to be incorporated in the area of research at a later stage after

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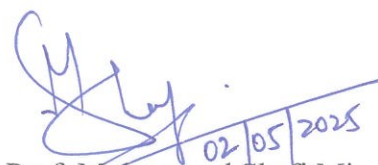
the submission of research proposal (as proposed by research scholar and supervisor and decided by DC) and the research area changes, then the PhD student will have to submit a new research proposal in accordance with PhD rule 14. The research scholar and Supervisor should properly justify such a change.

Regarding PhD Thesis Submission and Evaluation

1. PhD rule 26 is to be followed with regard to PhD thesis submission. As per PhD rule 26.1, on successful completion of the Pre-PhD Viva voce examination, a panel of eight subject experts, prepared by Supervisor and forwarded by HOD / Chairperson DC is to be sent to the DAA. The panel of examiners will have 4 (four) external subject experts from India and 4 (four) from abroad.
2. The Panels of Examiners submitted with the thesis should be duly signed by the concerned supervisor and chairperson DC and care should be taken to use correct terminology as given below:

S. No	Wrong Terminology	Correct Terminology
1.	National /Indian Reviewer	National /Indian Examiner
2.	International Reviewer	Foreign Examiner
3.	International Examiner	Foreign Examiner

3. The Board of Examiners (BoE)/ Viva-Voce Board (VVB) will conduct the defence viva-voce examination of the PhD candidate.
 - a. As per PhD rule 27.3 the chairman BoE/VVB will fix a date for the defence viva-voce examination in consultation with the members of the board and intimate the date to the Academic section.
 - b. The date of PhD defence viva-voce examination will be fixed / confirmed with external examiner only after the approval has been granted by the competent authority, and official order has been issued by Associate Dean Examinations.


Prof. Mohammad Shafi Mir
(Dean Academic Affairs)

No: NIT/DAA/2025/ 180

Date: 02.05.2025

Copy to:

1. All HODs for information
2. All Deans for information
3. Associate Deans (F&SE and PG/ Academic Affairs/Academics (UG)/ Examinations)
4. Chairperson CSC with a request to arrange uploading the Notice on Institute Website
5. SS to Director for information of the Director
6. Concerned file